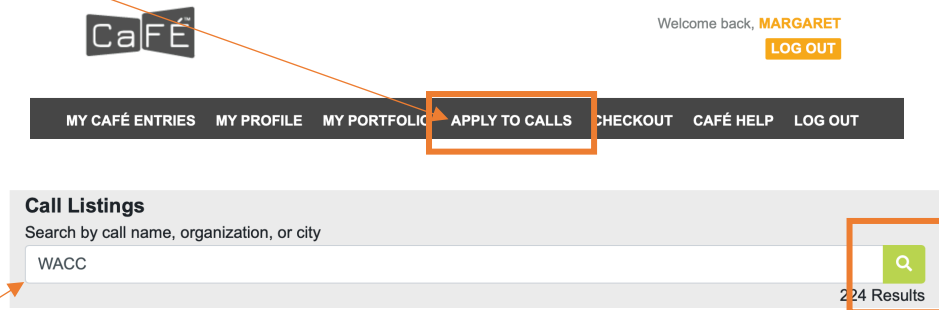


### Step 3: Apply & Submit Exhibition Application

You are at the last step and nearly done-done! If you have questions, contact Margaret at [margaret@TheBroochAndBangle.com](mailto:margaret@TheBroochAndBangle.com).

3a. Click on **Apply to Calls**.



3b. Type “WACC” into the search bar and click on the magnifying glass to find our event.

3c. Answer our questions on the form. This enables you and us to ensure requirements are met. For example:

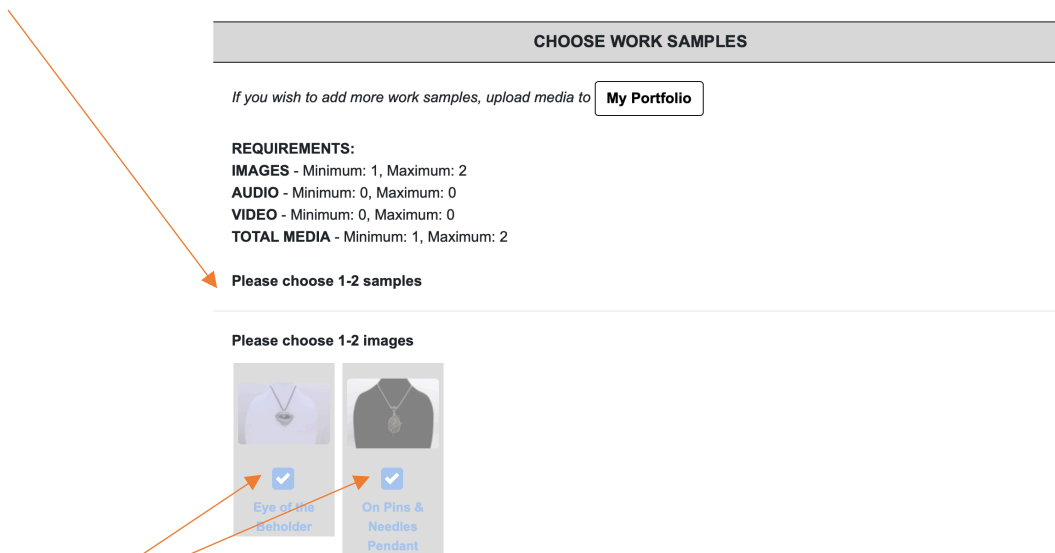
1. All work must be of original concept and design. Work created in an instructional setting, including, but not limited to, workshops and art classes, are not considered original artwork.

Is your artwork original?

Yes  
 No

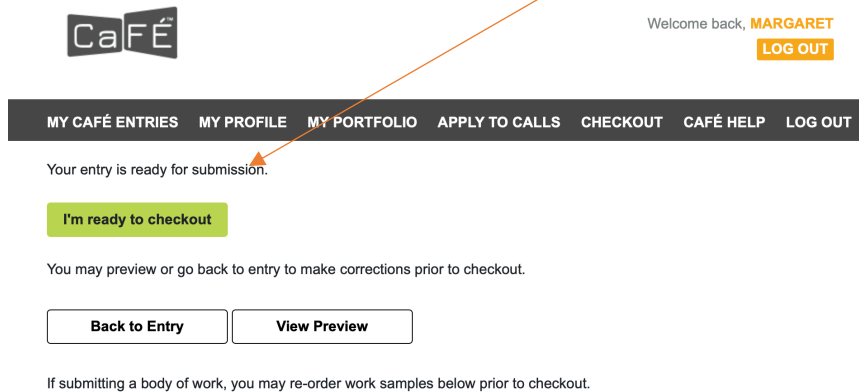
3d. Click on your answer and **SAVE**.

3e. At the bottom of the same page, your portfolio will be open. Select the media you want to include with your application. WACC only accepts photos.

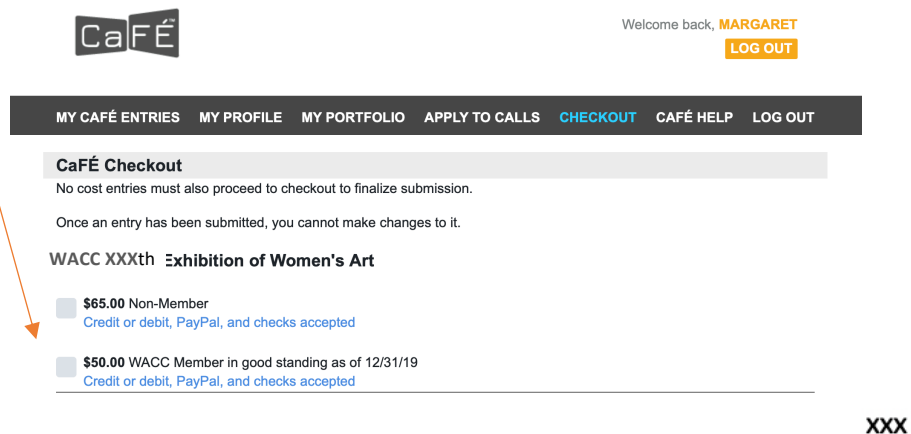


3f. Check the boxes of the media you are selecting and click on **Save Application**.

3g. You are now ready to check out, however you can preview your application or go back to make changes. **Once you check out, your application can't be changed.** Click on **I'm Ready to Checkout.**



3h. Select the appropriate fee. Members "in good standing" means your dues are on record as being paid by 12/31/19. Contact the membership chairperson, with questions at priyaramaart@gmail.com.



3i. Once you select the appropriate fee, the payment options appear. Select one.



3j. Click on Proceed to Checkout


3k. Depending on your payment preference, the Checkout page opens up automatically for paying by credit card ....

**CaFÉ Checkout**  
Finalize: This is the final step in completing your application(s). If you need to make changes, [click here](#) to return to previous page. Otherwise, click the "Submit Payment" button below to complete payment and submit your application(s).

Call for Entry	Description	Cost	Total
WACC XXXth Exhibition of Women's Art	WACC XXXth Annual Juried Exhibition	1 x \$50.00	\$50.00

**Grand Total: \$50.00**

Name On Card

Card Number    
Enter card number with no hyphens or spaces.

Expiration

Zip Code   
Enter Zip or Postal Code at which your credit card is billed.

Security Code   
Enter the 3-digit CVV number on the back of your card.

This charge will display as "WESTAF CAFE ARTREG" on your credit card statement.


...or by check

3l. Type in your check number

**CaFÉ Checkout**  
Finalize: This is the final step in completing your application(s). If you need to make changes, [click here](#) to return to previous page. Otherwise, click the "Submit Payment" button below to complete payment and submit your application(s).

Call for Entry	Description	Cost	Total
WACC XXXth Exhibition of Women's Art	WACC XXXth Annual Juried Exhibition	1 x \$50.00	\$50.00

**Grand Total: \$50.00**

Check Number    
Enter the number from the upper right-hand corner of the paper check.

**Terms:** You have indicated that you are paying by check. Please remit payment immediately. Your check must be post marked **2/28/19**, the deadline date.

The **Woman's Art Club of Cincinnati** mailing address will be provided on the next screen. If your check is not received in time your entry will not be valid.

3m. Click on **Submit Payment**.



Welcome back, **MARGARET**

**LOG OUT**

**MY CAFÉ ENTRIES** **MY PROFILE** **MY PORTFOLIO** **APPLY TO CALLS** **CHECKOUT** **CAFÉ HELP** **LOG OUT**

Dear Margaret Kastner (margaretta),

This is your CaFE confirmation receipt for your CaFE™ transaction.

Transaction Date: **Wednesday 20th January 2020**

Check Number: **1234**

Total To Be Paid by Check: **\$50.00**

Purchased Item(s):

**WACC 126th Exhibition of Women's Art** : \$50.00

**WACC 126th Annual Juried Exhibition**

Total Amount: \$50.00

**PRINT THIS PAGE AND MAIL WITH YOUR \$50.00 CHECK TO:**

WACC 126th Exhibition of Women's Art

The Barn/ WACC Juried Exhibition

6980 Cambridge Ave.

Mariemont, OH 45227

Terms: You have indicated that you are paying by check. Please remit payment immediately. If payment is not received, your request will not be processed and your application will not be valid.

Thank You,

CaFE™ Team

Email: [cafe@westaf.org](mailto:cafe@westaf.org)

Website: [www.callforentry.org](http://www.callforentry.org)

[Print this Receipt](#)

3n. Click on **Print this Receipt**.

3o. Click on **Logout**.

**DONE!** If sending in a check, do that now. **DONE-DONE!**